

**CITY OF CALDWELL  
PUBLIC MEETING INFORMATION**

Due to the COVID-19 pandemic, we invite interested parties to participate in public hearings either electronically or in person. If you have a cough, fever, or are not feeling well, please contact Planning & Zoning staff to arrange participation remotely. The City of Caldwell follows the CDC guidelines to allow for distancing in the public meeting area and provide masks/hand sanitizer on site.

Virtual Participation Option: Register in advance to provide public comments electronically or by telephone. During the registration process, you will be asked what item on the agenda you wish to speak about. Please use the case number as listed within the written notice.

On-line registration must be submitted at least 24 hours in advance of the meeting. Click on the green “public meetings” button on the center of the page. After registration, you will receive a confirmation email containing information about joining the virtual meeting. **REGISTER AT: <https://www.cityofcaldwell.org>**

Written comments must be received at least eight (8) days in advance of the meeting to the Planning & Zoning Department at [P&Z@cityofcaldwell.org](mailto:P&Z@cityofcaldwell.org) to be included within the staff report. All comments received after the staff report has been transmitted will be included in the case file and provided as late exhibits at the appropriate public hearing.

Live Stream Viewing: If you are not planning to speak, members of the public are encouraged to view the meeting via the live stream option: <https://www.youtube.com/channel/UCci7S1A0UJNK6asXxxugLGA>



**CALDWELL CITY COUNCIL  
WORKSHOP  
Thursday, August 18, 2022  
5:00 p.m.**

**A WORKSHOP OF THE CALDWELL CITY COUNCIL TO:**

- **REVIEW CURRENT TOWING ORDINANCES AND PROCEDURES**
- **DISCUSS PROPOSED CHANGES TO THE PROCESSING OF MOBIL FOOD UNIT APPLICATIONS.**
- **DISCUSS A PROPOSED ELECTION CAMPAIGN ORDINANCE.**



**REGULAR CITY COUNCIL MEETING  
AGENDA  
Thursday, August 18, 2022  
6:00 PM**

**INVOCATION OFFERED BY REVEREND SALOMON RUANO OF THE IGLESIA DAMASCO CHURCH.  
PLEDGE OF ALLEGIANCE TO THE FLAG.  
ROLL CALL.**

**CONFLICT OF INTEREST DECLARATION.  
SPECIAL PRESENTATIONS.**

*a. Annual Update Report - Caldwell Senior Center*

**AUDIENCE PARTICIPATION.**

**CONSENT CALENDAR: [ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS]**

1. **The Caldwell City Council dispenses with the three (3) reading rule of Idaho Code §50-902 for all ordinances.**
2. Approve the minutes of the Regularly Scheduled City Council meeting held on August 4, 2022;
3. Approve the Order of Decision for Final Plat – Case No. SUB-22-000026 (Mandalay Ranch No. 3);
4. Approve Resolution authorizing the purchase of a lift station electrical panel from AME Electric in the amount of \$11,500.00 for use at the Wastewater Treatment Plant;
5. Approve Resolution authorizing the execution of the Collective Labor Agreement between the City of Caldwell and the Caldwell Firefighters IAFF Local #1821 effective October 1, 2022;
6. Approve Resolution authorizing the execution of an Service Agreement with Smarsh in the amount of \$4,205.25 for the purchase of public records social media archiving for use by the Information Technology Department and the City Clerk’s Office;
7. Approve Resolution accepting the Dedication of Sewer, Water, Pressure Irrigation, Storm Drain and Street Light Facilities in the Ferncroft Subdivision – Phase 2;
8. Approve Resolution accepting a Warranty Deed from KB Home Idaho, LLC for frontage along Middleton Road and Joplin Road for future right-of-way improvements;
9. Approve Resolution authorizing the purchase of a 2022 Ram 1500 pickup from Peterson Stampede in the amount of \$46,133.00 for use by the Water Department;

10. Approve Resolution accepting a proposal from Bowen Collins and Associates in the amount of \$416,740.00 for Engineering Services associated the Farmway Road and Purple Sage Elementary Water Main Extension Project;
11. Approve Resolution authorizing the execution of a Security Camera and Lighting Siting Agreement with Kevin Hall, allowing infrastructure to be placed on his building at 812 Main Street relating to the Indian Creek Plaza trash compactor enclosure;
12. Approve Resolution authorizing the execution of the Master Agreement and Task Order No. 001 to be signed by the Public Works Director with Burgess & Niple, Inc. for Engineering Design Services for a 30% design plan for the Cougar Pathway Continuation on the North and South sides of Karcher Road in the amount of \$47,600.00;
13. Approve Resolution authorizing the execution of a Scope of Professional Services “Task Order 3 – Wash Rack Expansion Design” with HDR, Inc in the amount of \$66,784.50 for design of the Caldwell Street Department’s Vehicle Wash Rack Expansion to meet the requirements of the City of Caldwell Municipal Separate Storm Sewer Permit (MS4);
14. Approve request to accept the revised 2022 Planning & Zoning Commission and Hearing Examiner Meeting Calendar.

**OLD BUSINESS:**

1. **ACTION ITEM: Protest Hearing** for the creation of a Local Improvement District (L.I.D.) No. 22-1 for the Jefferson Park Subdivision Pump Station rebuild, providing for the levying of assessment upon the properties to be benefited by such improvement and for the basis of making said assessments.
2. **ACTION ITEM:** Consider Bill No. 50 (Ordinance No. 3444) for the creation of Local Improvement District (L.I.D.) No. 22-1 for the Jefferson Park Subdivision Pump Station with a request to move for its passage by title only.
3. **ACTION ITEM: Continued Public Hearing** VAC-22-01 for the partial vacation of plat notes that reference common lot ownership by the business owners’ association for all phases and replats as identified herein for Sky Ranch Business Center Subdivision. The properties are located south of Hwy. 20/26 and along Smeed Parkway. *(It has been requested by the applicant to continue this public hearing to Thursday, September 15, 2022 at 6:00 p.m.)*

**NEW BUSINESS:**

1. **ACTION ITEM: Public Hearing** pursuant to Idaho State Code 50-1002 for consideration of the proposed budget for the fiscal year beginning October 1, 2022 and ending September 30, 2023.
2. **ACTION ITEM:** Consider Bill No. 48 (Ordinance No. 3443) Appropriation Ordinance for FY-2022-23 with the request to move for its passage by title only.
3. **ACTION ITEM: Public Hearing** pursuant to Idaho State Code 63-1311A to consider acceptance of the fees over 5% of that previously charged from the Caldwell Event Center, City Clerk, Library, Caldwell Golf Courses, Planning & Zoning, Parks, and Caldwell Recreation Department including new fees and the increase to or creation of fines.
4. **ACTION ITEM:** Pursuant to Idaho State Code 20-1002, consider acceptance of the Budget Amendment for FY-2021-22 and set the public hearing date for Thursday, September 1, 2022 at 6:00 p.m.
5. **ACTION ITEM: Public Hearing** (Quasi-Judicial): CASE NO. ZON-22-000003: A request by Antonio Conti for a rezone of parcel R35372, 0.38 acres, from “M1” (Light Industrial) to “C3” (Service Commercial) for the purpose of developing a drive-thru coffee shop on the corner of N. 21st Avenue and Commercial Way, Caldwell, ID. The 2040 Comprehensive Plan designation is Commercial and Service
6. **ACTION ITEM:** Consider Bill No. 30 (Ordinance No. 3424) for CASE NO. ZON-22-000003 with a request to move for its passage by title only and approve the summary for publication.
7. **ACTION ITEM: Public Hearing** – A request by Art & Teresa Solis to vacate unopened public right-of-way adjacent to 2509 Lincoln Avenue.
8. **ACTION ITEM:** Consider Bill No. 51 (Ordinance No. 3445) for the vacation of unopened public right-of-way adjacent to 2509 Lincoln Avenue with a request to move for its passage by title only.
9. **ACTION ITEM:** Consider Bill No. 52 (Ordinance No. 3446) for the annexation of Ferncroft Subdivision Phase 2 into the Caldwell Municipal Irrigation District with a request to move for its passage by title only.
10. **ACTION ITEM:** Consider Bill No. 53 (Ordinance No. 3447) to amend Chapter 3, Article 15 of the Caldwell City Code pertaining to the roles and bifurcation of the City Treasurer and City Finance Director; Chapter 4, Article 9 clarifying who is responsible for maintaining the perpetual funds of the City of Caldwell; Chapter 1, Article 3 clarifying who is responsible for upholding the investment policy and maintenance of funds in the designated depositories; and Chapter 3, Article 1 clarifying which officers are required to post a bond.
11. **ACTION ITEM:** Consider Bill No. 54 (Ordinance No. 3448) amending Chapter, Article 1, Section 02-01-07, Caldwell City Code pertaining to the meeting time and location of the Caldwell City Council Meetings providing for an effective date of November 1, 2022.
12. **ACTION ITEM:** Consider acceptance of the Finance Report.
13. Council Reports.
14. Mayor’s Comments.
15. Executive Session pursuant to Idaho Code, Section 74-206, Subsection (1)(a) for the purpose of discussing the hiring of a public officer, employee, staff member or individual agent and Subsection (1)(f) for the purpose of discussing pending litigation or where there is a general public awareness of probable litigation.
16. Adjournment

**Next Regular City Council Meeting is on Thursday, September 1, 2022 at 6:00 p.m.** in the Community Room at the Caldwell Police Station at 110 South Fifth. Any person needing special accommodations to participate in the meeting should contact the City Clerk at 411 Blaine Street or call #455-4656 prior to the meeting. The entire agenda packet and minutes can be viewed on the City of Caldwell’s website:. Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad en 411 Blaine Street o llame al # 455 a 4656 antes de la reunion.