

**CITY OF CALDWELL  
PUBLIC MEETING INFORMATION**

Due to the COVID-19 pandemic, we invite interested parties to participate in public hearings either electronically or in person. If you have a cough, fever, or are not feeling well, please contact Planning & Zoning staff to arrange participation remotely. The City of Caldwell follows the CDC guidelines to allow for distancing in the public meeting area and provide masks/hand sanitizer on site.

Virtual Participation Option: Register in advance to provide public comments electronically or by telephone. During the registration process, you will be asked what item on the agenda you wish to speak about. Please use the case number as listed within the written notice.

On-line registration must be submitted at least 24 hours in advance of the meeting. Click on the green “public meetings” button on the center of the page. After registration, you will receive a confirmation email containing information about joining the virtual meeting. **REGISTER AT: <https://www.cityofcaldwell.org>**

Written comments must be received at least eight (8) days in advance of the meeting to the Planning & Zoning Department at [P&Z@cityofcaldwell.org](mailto:P&Z@cityofcaldwell.org) to be included within the staff report. All comments received after the staff report has been transmitted will be included in the case file and provided as late exhibits at the appropriate public hearing.

Live Stream Viewing: If you are not planning to speak, members of the public are encouraged to view the meeting via the live stream option: <https://www.youtube.com/channel/UCci7S1A0UJNK6asXxxugLGA>



**CITY COUNCIL WORKSHOP  
Thursday, September 15, 2022  
5:00 PM**

**A WORKSHOP TO DISCUSS DOWNTOWN-PARKING MATTERS.**



**REGULAR CITY COUNCIL MEETING  
AGENDA  
Thursday, September 15, 2022  
6:00 PM**

**INVOCATION OFFERED BY REVEREND BRIAN DYER OF THE USTICK ROAD NAZARENE CHURCH.  
PLEDGE OF ALLEGIANCE TO THE FLAG.  
ROLL CALL.  
CONFLICT OF INTEREST DECLARATION.  
SPECIAL PRESENTATIONS.**

- a. Proclamation: National Diaper Need Awareness Week.
- b. Signing of the previously approved Collective Labor Agreement between the City of Caldwell and the Caldwell Firefighters IAFF Local #1821.

**AUDIENCE PARTICIPATION.**

**CONSENT CALENDAR: [ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS]**

1. **The Caldwell City Council dispenses with the three (3) reading rule of Idaho Code §50-902 for all ordinances.**
2. Approve the minutes of the Regularly Scheduled City Council meeting held on September 1, 2022; the Audit Committee meeting held on February 3, 2022; the Caldwell Housing Authority meetings held on April 22, 2022, June 24, 2022, and July 22, 2022;
3. Approve Resolution accepting an Easement from Vallivue School District No. 139 for Sanitary Sewer and Domestic Water across a portion of their property for the Summitvue Middle School located at 320 Smeed Parkway;
4. Approve Resolution granting Idaho Power a permanent and perpetual easement across a portion of Lot 23, Block 3 of the Revised Map of Caldwell;
5. Approve Resolution authorizing the acceptance of the 2022 Past Due Weed Abatement/Special Assessments for inclusion in the Canyon County Tax Rolls for collection;
6. Approve Resolution ratifying the purchase of a fencing system for the Simplot Stadium from TransSupply in the amount of \$41,852.00;
7. Approve Resolution awarding an informal bid for steel sleeves for the Purple Sage Elementary Water Line Extension Project from Ferguson Waterworks in the amount of \$73,979.12;
8. Approve Resolution authorizing the execution by the City of Caldwell Employee Benefit Plan Trustees of the Employee Navigator Agreement Renewal with Murray Group effective October 1, 2022;
9. Approve Resolution accepting amendments to the City of Caldwell Handbook, Section VII. Benefits, E. Medical Leave effective October 1, 2022;
10. Approve the Order of Decision for Final Plat for Case No. SUB22-000016 (Brittany Heights No. 3);
11. Approve the Order of Decision for Final Plat for Case No. SUB22-000025 (Brittany Heights No. 4);

12. Approve the Order of Decision and Development Agreement for Case No. ANN. 22-000009/PUD 22-000005/SUP 22-000011 Alante Homes (Approved September 1st, 2022);
13. Approve Resolution accepting the Dedication of Domestic Water Main Lines from MTP Acquisition 520 Florida, LLC in the Canyon Crossing Storage Facility located at 2704 Owyhee Street;
14. Approve Resolution accepting the Dedication of Sewer, Water, Pressure Irrigation, Storm Drain and Street Light Facilities from Adams Properties, LLC in the Adams Ridge Subdivision, Phase No. 5;
15. Approve Resolution accepting the Supplemental #1 Agreement with J-U-B Engineers for the Montana Avenue Widening and Pedestrian Improvement Project between Linden and Spruce Street in the amount of \$2,196.69;
16. Approve Resolution accepting the Lower Bid from Dan's Pump and Filter, LLC as contractor for LID 22-1 known as the Jefferson Park Irrigation Pump Station Rebuild Project in the amount of \$92,510.80;
17. Approve Resolution authorizing the execution of Amendment #1 with Canyon Highway District No. 4 for the Caldwell Area Transportation System (CATS) Plan in the amount of \$39,440.00;
18. Approve Resolution authorizing the Scope of Work with Six Mile Engineering for the Traffic Light Design and Intersection Improvements Project at Montana and Ustick in the amount of \$68,992.00;
19. Approve Resolution accepting an Easement from MTP Acquisition 520 Florida LLC for Domestic Water Main Lines across a portion of their property for the Canyon Crossing Storage located at 2704 Owyhee Street;
20. Approve Resolution authorizing the execution of the Schedule of Administrative Services and Fees and the Schedule of Pharmacy Services and Fees with BlueShield of Idaho effective October 1, 2022 through September 30, 2023;
21. Approve request for transfer of the Alcohol Beverage License for McCleary's (previously the Dutch Goose) at 2502 Cleveland Boulevard.

**OLD BUSINESS:**

1. **ACTION ITEM: Continued Public Hearing** VAC-22-01 for the partial vacation of plat notes that reference common lot ownership by the business owners' association for all phases and replats as identified herein for Sky Ranch Business Center Subdivision. The properties are located south of Hwy. 20/26 and along Smeed Parkway. *(It has been requested by the applicant to continue this item to the Regularly Scheduled City Council Meeting to be held on October 20, 2022 at 6:00 p.m.)*
2. **ACTION ITEM: Public Hearing** (LEGISLATIVE) to consider an increase of fees over 5% of that previously charged for the Airport, Engineering, and Building Department.
3. **ACTION ITEM:** Consider Resolutions No. 316-21, 317-21, 318-21, 319-21, and 320-21, adopting the schedule of fees for services provided and regulatory charges as specified by the Caldwell City Code for the Sewer System Fees and Policies, Street Lighting Fees and Policies, ~~Water System Fees and Policies~~, Airport Fees, Engineering Review and Mapping Fees, Building Permit Fees, and Sanitation/Solid Waste Fees and Policies.
4. Consider Resolution authorizing City staff to reserve and subsequently issue 25 parking passes to Aztec Development for the development at 115, 117, and 123 South Kimball Avenue.

**NEW BUSINESS:**

1. **ACTION ITEM:** Consider Resolution authorizing the name change of the City's airport to the Caldwell Executive Airport and directing staff to work with the Federal Aviation Administration to accomplish the change.
2. **ACTION ITEM:** Consider approval of Resolution No. 315-22 in support of restoring passenger rail service known as the Pioneer from Portland to Salt Lake City with a stop at Caldwell; advocating for a framework to support such an effort; and providing for an effective date.
3. **ACTION ITEM:** Consider acceptance of the recommendation from the Impact Fee Advisory Committee regarding impact fees and set the public hearing date on October 20, 2022.
4. **ACTION ITEM:** Consider acceptance of the increase of fees over 5% of that previously charged for the Water Department and set the public hearing for October 6, 2022.
5. **ACTION ITEM:** Consider Bill No.32 (Ordinance No.3426) for **Case No. ANN-22-000009/PUD22-000009/SUP22-000011** with a request to move for its passage by title only and approve the summary for publication.
6. **ACTION ITEM: Public Hearing** (Quasi-Judicial): for **Case No. OA-22-01:** A request by the Planning and Zoning Department amending Chapter 10, Article 1, Section 10-01-02; Chapter 10, Article 3 Section 10-03-01; and Chapter 11, Section 11-01-02 pertaining to the duties of the planning and zoning commission and director.
7. **ACTION ITEM:** Consider Bill No. 55 (Ordinance No. 3449) amending Chapter 10, Article 1, Section 10-01-02, Chapter 10, Article 3, Section 10-03-01, and Chapter 11, Article 1, Section 11-01-02 of the Caldwell City Code pertaining to the duties of the Planning and Zoning Commission and Director and providing for the effective date of October 1, 2022 with a request to move for its passage by title only and approve the summary for publication.
8. **ACTION ITEM:** Consider acceptance of the Finance Report.
9. Council Reports.
10. Mayor's Comments.
11. Executive Session on pursuant to Idaho Code, Section 74-206, Subsection (1)(b) for the purpose of discussing the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and Subsection (1)(i) for the purpose of engaging in communications with a representative of the public agency's risk manager or insurance provider to discuss the adjustment of a pending claim or prevention of a claim imminently likely to be filed.
12. Adjournment

**Next Regular City Council Meeting is on Thursday, October 6, 2022 at 6:00 p.m.** in the Community Room at the Caldwell Police Station at 110 South Fifth. Any person needing special accommodations to participate in the meeting should contact the City Clerk at 411 Blaine Street or call #455-4656 prior to the meeting. The entire agenda packet and minutes can be viewed on the City of Caldwell's website: [www.caldwellidaho.gov](http://www.caldwellidaho.gov). Cualquier persona que necesita arreglos especiales para participar en la reunión debe comunicarse con el Secretario de la Ciudad en 411 Blaine Street o llame al # 455 a 4656 antes de la reunion.