

# MINUTES

## Treasure Valley Exec.

### Airport Commission

4814 E. Linden Street

Caldwell, ID 83605

Email: [laustin@cityofcaldwell.org](mailto:laustin@cityofcaldwell.org)

208-459-9779

Date: September 1st, 2022

Time: 12:00 Noon – 1:00 PM

Location: Hubler Terminal Room #125

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**Commission Members Present:** Steve Kahn-Chairman, Vivian Ferkin, David Carson, Chuck Stadick City Council Rep, Brent Orton-PWD, Doug Waterman-City Attorney, Rob Oates – Airport Manager, Lisa Austin – Airport Admin.,

**Commission Members Absent:** Tim Elroy, Randy Neary, Red Dory

**Guests:** Toby Epler – JUB.

Visitors Wendy & Brad Frazer, Bart Goins, Stan Siewert, Gary Isaacs, Stacey Budell, Pat Driscoll, others that didn't sign in.

Chairman Steve Kahn called the meeting to order at 12:00 pm.

1. **Minutes of August 4th, 2022 Airport Commission Meeting**

Motion made to amend some wording of Vivian F. Add comment for Dave Carson, to continue Airport Name Change talk. Hold posting until approved per Steve K.

2. **Conflict of Interest guidelines for Commission members** Doug Waterman

If employee has a business on the airport, they should not vote on the RFP. Can't be for personal gain. Handout passed out to commission members.

3. **New Airport Commission Members-Steve Kahn-** Look at Resumes that came into

the city. Continue on next meeting, who the commission would recommend to the mayor. Dave Carson asked if the appointments that were made were indeed valid. Doug Waterman confirmed that the appointments were legal.

**#8-Vivian asked that Item #8-** Name change get moved up to our next item on agenda. Agreed. Chuck Stadick said that this will be on the City Council agenda for September 15<sup>th</sup>. He said the City Council is open to a name change. Vivian F made a motion to Submit the New Name Change to Caldwell Executive Airport. Dave C. Second.

4. **Airport Master Plan discussion -Brent Orton/Chuck Stadick**

A master plan is a document that we are required to have. It has been a 10 year update requirement. **Chuck Stadick** Passed out an anonymous packet of what people would like to see on the Master Plan. Plan to discuss at next meeting.

5. **Airport Safety-Vivian Ferkin**  
Move to next meeting per Vivian since Timothy Elroy wasn't here.
6. **Federal Regulations regarding hangars-Brent Orton/Chuck Stadick**
7. **5001 Aviation Way update/Consider disposition recommendation-Brent Orton**  
Go to Auction from City Council. Have a reserved price. We will seek best bids for building.
9. **Hangar Inspection- Rob Oates-** 92% Complete. Letters sent out where needed.
10. **Announcements Rob Oates** Weed issue. On the city's schedule as soon as they can.

The meeting was adjourned at 1:00 pm.

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**Next Airport Commission Meeting:** October 6<sup>th</sup>, 2022 - Noon