



CITY OF  
*Caldwell, Idaho*

Planning & Zoning

SUBDIVISION- FINAL PLAT CHECKLIST

***Final plat applications will not go to City Council for approval until:***  
***1) The construction drawings have been approved by the Engineering Department and***  
***2) See Code Section 11-02-03 (4) - attached***

| Applicant<br>(v) | Please provide the following REQUIRED documentation:  | Staff<br>(v) |
|------------------|---|--------------|
|                  | Completed & signed Hearing Review Master Application  |              |
|                  | Narrative fully describing the proposed use/request   |              |
|                  | Recorded warranty deed for the subject property   |              |
|                  | Copy of the Order of Decision, and/or other documents pertaining to prior approvals of the site                   |              |
|                  | Preliminary Plat (full size, 1 copy, folded)  |              |
|                  | Final Plat (full size, 2 copies, folded)  |              |
|                  | Approved Subdivision name and approved street names (please provide written verification from Mapping Department) |              |
|                  | Landscape Plan, specific to submitted phase   |              |
|                  | Vicinity map  |              |

**The following information should be included in your narrative:**

Total # Lots

Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_ Industrial: \_\_\_\_\_ Common: \_\_\_\_\_

Phased Project:  Yes  No If "yes", Phase #: \_\_\_\_\_ Total Acreage: \_\_\_\_\_

Min. Lot Size (excluding common lots): \_\_\_\_\_ Max. Lot Size (excluding common lots): \_\_\_\_\_

Avg. Lot Size (excluding common lots): \_\_\_\_\_ % Useable Open Space: \_\_\_\_\_

List all types of useable open space: \_\_\_\_\_