



CITY OF  
*Caldwell, Idaho*

Planning & Zoning

HOME OCCUPATION

Project Name:	File #:
Applicant/Agent:	

Applicant (v)	Please provide the following REQUIRED documentation:	Staff (v)
	Completed & signed Administrative Review Application	
	Narrative detailing the proposed use/request	
	Recorded warranty deed for the subject property	
	Notarized Property Owner Acknowledgement (if not applicant)	
	Aerial Photo (provided by staff)	
	Labeled Site Plan, including all accessory structures and street(s)	
	<b>The following are items that should be shown on the site plan:</b>	
	• Property boundaries of the lot	
	• Existing buildings on the site	
	• Parking stalls and drive aisles	
	• Sidewalks or pathways	
	• Fencing	
	Floor Plan	
	Room Dimensions	
	Completed and Signed Home Occupation Application	
	Fees(s)	

*The applicant shall comply with City Code: Chapter 10-02-09 at all times. Any violations of City Code, including but not limited to: hours of operation, signage, garbage accumulation, excessive noise and/or disturbances, shall render any approvals null and void*

**P&Z STAFF USE ONLY:**

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

Comments: \_\_\_\_\_

Reviewed by: \_\_\_\_\_