



City of Caldwell

Alcohol Beverage Catering Permit Application

Caldwell City Clerk, 205 S. 6th Avenue, Caldwell, ID 83605

Email: CityClerk@cityofcaldwell.org

Phone: 208-455-4656

Applications must be received at least five (5) working days prior to the event.

Caldwell City Code 06-07-35: No location may have more than 24 days in any calendar year where alcohol is served pursuant to a catering permit(s).

Alcohol License Business Name: _____ DBA: _____
(As listed on **Idaho State Alcohol License**)

Street Address: _____ City _____, Idaho Zip Code: _____

Idaho State Alcohol License No. _____ **State** Premises Number: _____ Expires: _____

(Your State Alcohol License shows the License Number in the upper right corner, and the Premises Number in the upper left corner)

Applicants for a catering permit who are located outside of Caldwell City limits must provide a copy of their State Alcohol License.

An alcohol beverage catering permit shall be limited to authorization to sell liquor or beer or wine, or any combination thereof, based upon the type of license the applicant possesses.

Responsible Licensee: First Name: _____ Last Name: _____

Contact Phone: _____ Contact Email: _____

On Site Contact Name (if different from responsible licensee): _____

On Site Contact Phone (if different from responsible licensee): _____

I verify under penalty of perjury that the licensee named is the holder of the Idaho State Police Alcohol License Number entered on this application.

Every alcohol license issued under the provision of Idaho Code Title 23 is separate and distinct and no person except the licensee named shall exercise any of the privileges granted by such license.

Event information: Description of event: _____

Date of Event: _____ Start Time: _____ am/pm. End Time: _____ am/pm.

Event Location (street address and venue name): _____

Type of Event: Private Party Community Event (open to the public)

Event Coordinator Name and phone: _____ Group Sponsor: _____

Expected attendance at the event: _____ Permit to sell/serve: Beer Wine Liquor

Alcohol Inside (dispensed and consumed inside a building)

Alcohol Outside (dispensed and consumed outside in the open). You must attach a **detailed site plan** of the area to be used in relation to adjacent properties and show the location of the dispensing area (beer garden).

This sponsored event will be open to the named organization(s), group(s), or person(s) and guests for a period of _____ days, (not to exceed five (5) consecutive days) at the fee of twenty dollars (\$20.00) per day.

Signature and proof of identification is required at the time the permit is picked up.

Office Use Only:

Approved

Denied

Caldwell Police Chief: _____

Approved

Denied

Caldwell Fire Chief: _____