

CALDWELL HISTORIC PRESERVATION COMMISSION REGULAR MEETING MINUTES

Monday, May 20, 2024 @ 6:00 pm Caldwell Planning & Zoning Department – 205 S 6th Ave, Caldwell ID

I. CALL TO ORDER	
II. ROLL CALL	
Commissioners Present:	☒ R. Lyons☒ N. Bradshaw☒ J. Patterson☒ J. Nothdurft☒ M. O'Berry
Commissioners Absent:	☐ R. Lyons ☐ N. Bradshaw ☐ J. Patterson ☒ J. Nothdurft ☒ M. O'Berry
Staff Present:	⋈ A. Cabello ⋈ M. Bessaw □ R. Collins ⋈ J. Muir
Others Present:	☐ G. Williams, City Council Liaison ☐
Quorum Present:	⊠Yes □ No
III. REVIEW OF PROCE	EDINGS (OPENING STATEMENT)
IV. <u>CONSENT CALENDA</u>	AR: (ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS)
Approve minutes for	April 15, 2024, CHPC meeting.
MOVED BY: □ R. Lyons □ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry SECONDED BY: □ R. Lyons □ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry ALL COMMISSIONERS VOTED AYE.	
ALL COMMISSIONERS	MOTION CARRIED
a. CA-24-02: Request Commission to dem	PPROPRIATENESS PUBLIC HEARINGS: for a Certificate of Appropriateness from the Historic Preservation olish an existing four hundred square foot non-original detached garage built at a 504 square foot accessory structure/hobby room in the rear yard at 1615
Contractor Bill Hamilton	ello, presented the Staff Report. n did a presentation of the project specifics and welcomed questions. ed their questions, with the builder and homeowners answering all.
Chair Lyons asked for a	motion to close the public testimony.
SECONDED BY:	. Lyons ⊠ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry □ R. Lyons □ N. Bradshaw ⊠ J. Patterson □ J. Nothdurft □ M. O'Berry NERS VOTED AYE.
	MOTION CAPPIED

Certificate of appropriateness commissioner discussion for CA-24-02.

The Commission discussed aspects of the project, shared their concerns and areas of focus. From the discussion the Commission made a list of conditions of approval included below.

Commissioner Bradshaw made a motion to approve Case No: CA-24-02 with the following notes and conditions:

- 1. Demolition of the detached non-original garage is approved.
- 2. New construction of the accessory structure is approved and shall meet the craftsman style details and materials to match the house and as submitted with the application:
- 3. Sloped roof line.
- 4. Exposed trusses.
- 5. Corbels on the eaves.
- 6. Portico.
- 7. Exposed trusses.
- 8. Height 12'- max 14.'
- 9. Doors and windows as submitted with the application.
- 10. 4" lap siding.
- 11. Thick cedar shaker style siding.
- 12. Roofing material and color to match existing house, architectural style, brown-tan tone.

MOVED BY: □ R. Lyons □ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry SECONDED BY: □ R. Lyons □ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry ALL COMMISSIONERS VOTED AYE. MOTION CARRIED		
VI.	OLD BUSINESS: None.	
VII.	NEW BUSINESS:	
1.	Chelsee Boehm from Canyon County Parks, Cultural & Natural Resources (unable to attend as planned and will be placed on the next meeting agenda).	
2.	Action Item: Send letters to everyone in the district with district information approved at the last meeting and to include flyers about the Rice House relocation.	
	MOVED BY: □ R. Lyons ☒ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry SECONDED BY: □ R. Lyons □ N. Bradshaw ☒ J. Patterson □ J. Nothdurft □ M. O'Berry ALL COMMISSIONERS VOTED AYE. MOTION CARRIED	
3.	Action Item: Change dates for regular meetings to be the first meetings of the month.	
	MOVED BY: □ R. Lyons ☒ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry SECONDED BY: □ R. Lyons □ N. Bradshaw □ J. Patterson ☒ J. Nothdurft □ M. O'Berry ALL COMMISSIONERS VOTED AYE.	

MOTION CARRIED

VIII. COMMISSION/STAFF UPDATES AND REPORTS:

- 1. Chair Lyons: Randy to update on when interviews are set with Chuck Randolph and potential interview questions Randy and Nicole met with Chuck about interviews and came back with a recording of the conversation to use for building the interview outline.
- 2. Commissioner Bradshaw Will share audio meeting with Chuck to Jen, she will share with all commissioners and then there will be a script written for input and approval. The videographer from CWI is onboard to work on the project.
- 3. Commissioner Patterson Will take updated pictures of the historic homes and structures to get them to Jen Muir for uploading to a folder for the commissioners. Randy Lyons will accompany. Will go through audio of the meeting with Chuck to compose a list of items to focus on.
- **4. Commissioner Nothdurft** Attended the Canyon County Historic listening session and brought materials to share with commissioners and had conversation with SHPO representative. Conducted more research into items to consider while putting together the grant.
- **5. Commissioner O'Berry:** Not present. Jen Muir updated about access being available for the Steunenberg Historic Facebook Page. Meghann is aware and will reach out to the page owner.
- **6. Morgan Bessaw**: Reached out to Maria from SHPO about commissioner training but she was out of the office for two weeks. She will reach out again.

DJOURNMENT		
Commissioner Bradshaw moved to adjourn, Commissioner Patterson second. Meeting		
ended at 7:50pm		
MOVED BY: □ R. Lyons ⊠ N. Bradshaw □ J. Patterson □ J. Nothdurft □ M. O'Berry		
SECONDED BY: ☐ R. Lyons ☐ N. Bradshaw ☒ J. Patterson ☐ J. Nothdurft ☐ M. O'Berry		
ALL COMMISSIONERS VOTED AYE.		
MOTION CARRIED		
APPROVAL OF MINUTES		
Respectfully submitted by Jen Muir, staff.		
MINUTES APPROVED AND SIGNED BY CHAIRMAIN LYONS on the date noted below.		
Date: 6-17-2024		
andy Lyons, Chair		
TTEST: 10790 Date: 6-17-2024		
Morgan Bessaw, Planning & Zoning Deputy Director		

The next <u>Primary</u> Historic Preservation Meeting is on Monday, June 17, 2024, at 6:00 pm at 205 S 6th Ave, Caldwell, Steunenberg Conference Room, second floor. The agenda packet and minutes can be viewed on the City of Caldwell's website:

www.cityofcaldwell.org/your-government/city-commissions-and-boards/historic-preservation-commission.