



**CALDWELL HISTORIC PRESERVATION COMMISSION
REGULAR MEETING AGENDA
Monday, October 28, 2024 @ 6:00 pm
Caldwell City Hall – 205 S. 6th Avenue, Council Chambers Room, 1st Floor**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. CONSENT CALENDAR: (ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS)**
 - 1. **APPROVE MINUTES**: September 23, 2024, CHPC meeting.
- IV. CERTIFICATE OF APPROPRIATENESS PUBLIC HEARINGS: None.**
- V. OLD BUSINESS: Grant progress.**
- VI. NEW BUSINESS: None.**
- VII. COMMISSION/STAFF UPDATES AND REPORTS:**
 - 1. **CHAIRMAN, RANDY LYONS: TBD**
 - 2. **COMMISSIONER, BRADSHAW: Progress on the video interview content organization.**
 - 3. **COMMISSIONER, PATTERSON: Update on grant information from J. Nothdurft.**
 - 4. **COMMISSIONER, NOTHDURFT: Update on grant application progress.**
 - 5. **COMMISSIONER, O'BEERY: Update on Facebook postings and name change.**
 - 6. **STAFF, MORGAN BESSAW: SHPO training in January. Grant updates.**
- VIII. ADJOURNMENT**

The next Historic Preservation Meeting is on **Monday, November 25, 2024, at 6:00 pm at City Hall, 205 S. 6th Ave, City Council Chambers, 1st floor.** The agenda packet and minutes can be viewed on Caldwell's website: www.cityofcaldwell.org/your-government/city-commissions-and-boards/historic-preservation-commission.

Any person needing special accommodation to participate in a public meeting should contact the City Clerk's Office cityclerk@cityofcaldwell.org or (208) 455-4656 prior to the meeting.

Cualquier persona que necesite adaptaciones especiales para participar en una reunión pública debe comunicarse con la Oficina de la secretaria Municipal cityclerk@cityofcaldwell.org o (208) 455-4656 antes de la reunión.



**CALDWELL HISTORIC PRESERVATION COMMISSION
REGULAR MEETING MINUTES
Monday, September 23, 2024 @ 6:00 pm
Caldwell Planning & Zoning Department – 205 S 6th Ave, Caldwell Idaho 83605**

I. CALL TO ORDER

II. ROLL CALL

Commissioners Present: R. Lyons N. Bradshaw J. Patterson J. Nothdurft
 M. O’Berry

Commissioners Absent: R. Lyons N. Bradshaw J. Patterson J. Nothdurft
 M. O’Berry

Staff Present: A. Cabello M. Bessaw R. Collins J. Muir

Others Present: G. Williams, City Council Liaison _____

Quorum Present: Yes No

III. CONSENT CALENDAR: (ALL CONSENT CALENDAR ITEMS ARE ACTION ITEMS)

1. **APPROVE MINUTES:** July 22, 2024, CHPC meeting.

MOVED BY: R. Lyons N. Bradshaw J. Patterson J. Nothdurft M. O’Berry
SECONDED BY: R. Lyons N. Bradshaw J. Patterson J. Nothdurft M. O’Berry
ALL COMMISSIONERS VOTED AYE.

MOTION CARRIED

IV. CERTIFICATE OF APPROPRIATENESS PUBLIC HEARINGS: None.

V. OLD BUSINESS:

1. **Action Item:** Continued discussion regarding ADUs in the Historic District.

The consensus of the commission is that ADUs are not ideal for the Historic District. The main points of concern are the limited availability of additional parking and the potential change to the unique character of the homes and properties.

VI. NEW BUSINESS: None.

VII. COMMISSION/STAFF UPDATES AND REPORTS:

1. **Commissioner Lyons:** No updates.
2. **Commissioner Bradshaw:** CWI Videographer shared raw footage so we can help organize the content. Asking for other commissioners who are willing to review the materials. Suggested asking if past commissioners would be interested.
3. **Commissioner Patterson:** Walked the steps of the Walking Tour several times to obtain updated pictures of all homes in the historic district. Pictures are uploaded to P&Z Dropbox and shared with Commissioner O’Beery for Facebook posting if desired. Suggested using another program than Publisher to manage the photos and information.
4. **Commissioner Nothdurft:** Absent.
5. **Commissioner O’Berry:** Absent.
6. **Morgan Bessaw:** Grant deadline is January 2025, but applications can be submitted anytime this year. Reminder that there are only three meetings left in 2024. Suggestion that one of the commissioners connect with Commissioner Nothdurft on the progress of the grant work to date. Kiwanis Club of Caldwell is looking for presenters for the November 7 meeting with information about the Historic District. Morgan and Commissioner Lyons agreed to attend. SHPO training is proposed to be moved to January 27, 2025. NAPC logins are still being worked on.
7. **Commissioner Williams:** The road at Rose Gardens has been closed. The path/road cannot handle the traffic any longer, but it was preserved as a pedestrian path. Also, suggested the commission find out where the funding came from for historic signage that is posted.

**Request to add standing time during our meetings to discuss the grant.
Suggest time to review and enjoy the media that was recorded.**

ADJOURNMENT

Motion made to adjourn the meeting at 7:30pm.

MOVED BY: R. Lyons N. Bradshaw J. Patterson J. Nothdurft M. O’Berry
SECONDED BY: R. Lyons N. Bradshaw J. Patterson J. Nothdurft M. O’Berry
ALL COMMISSIONERS VOTED AYE.

MOTION CARRIED

APPROVAL OF MINUTES

Respectfully submitted by Jen Muir, staff.

MINUTES APPROVED AND SIGNED BY CHAIRMAIN LYONS on the date noted below.

Randy Lyons, Chair

Date: _____

ATTEST: _____
Morgan Bessaw, Planning & Zoning Deputy Director

Date: _____

The next ***Primary*** Historic Preservation Meeting is on **Monday, October 28, 2024, at 6:00 pm at 205 S 6th Ave, Caldwell City Hall, first floor.** The agenda packet and minutes can be viewed on the City of Caldwell’s website: www.cityofcaldwell.org/your-government/city-commissions-and-boards/historic-preservation-commission.